



SUMMONS WITH WRITTEN GUILTY PLEA

Magistrates Court of South Australia

www.courts.sa.gov.au

Summary Procedure Act 1921

Sections 57A

Court Use

Date Filed:

Informant					
Name					
Address	Street		Telephone		Facsimile
	City/Town/Suburb	State	Postcode	Email Address	
Informant's References	Reference No:		Instant Loss of Licence No:		
Defendant					
Name					DOB dd/mm/yyyy
Address	Street		Telephone		Licence Number
	City/Town/Suburb	State	Postcode	Email Address	
Information details:					
Date information made:					
Hearing details	Registry			Date	
	Address			Time am/pm	
	Telephone	Facsimile	Email Address		
Date			MAGISTRATE / REGISTRAR / JUSTICE OF THE PEACE		
IMPORTANT NOTICES TO THE DEFENDANT					
<p>After receiving this notice you must follow the instructions below. The set of instructions you need to follow will depend on whether you intend to plead guilty or not guilty.</p> <p>If you fail to follow these instructions the Court may:</p> <ul style="list-style-type: none"> • proceed in your absence, or • issue a warrant for your arrest <p>If the Court proceeds in your absence you may be convicted and/or fined for the offences set out earlier in this Form.</p>					

If you intend to plead guilty

- Attend at Court either in person or through a solicitor, **OR**
- Fill out the 'Written guilty plea' below and have it witnessed by a Justice of the Peace, Solicitor or Police Officer and send it to the Court registry to which you were summonsed not less than 3 days before the hearing date.

Note: if you wish to apply to reduce the demerit points attracted by this offence you must attend at court to give evidence.

Written guilty plea

- I am the defendant in this matter
- I wish to plead guilty to the charge/s
- I wish to say: (attach sheet if insufficient space)

.....
Date

.....
DEFENDANT

.....
WITNESS

.....
JP, Solicitor or Police Officer Number

If you intend to plead not guilty

- Attend at court or have a solicitor attend for you and indicate a not guilty plea.
- You will be expected to have discussed the issues in detail with the informant, or their representative, prior to a trial date being set

Proof of Service

Name of person serving:

Address of person serving:

Name of person served:

Address at which service effected:

Date service effected:

Time of day: Between _____ am/pm and _____ am/pm

Method of service (tick box)

- personally;
- by leaving a copy at the last (or most usual) place of abode with a person apparently residing there and not less than 16 years of age;
- by leaving a copy at the place of business with a person apparently employed there and not less than 16 years of age;
- any other method permitted by the Rules – specify:

I certify that I served the attached document in the manner described.

Certified this _____ day of _____ 20